

# Technical Rider

Please confirm an understanding of these requirements and acceptance of the terms.

## Audio Visual Requirements

- Dr. MacAulay uses her laptop (MacBook Pro) and brings her own remote clicker. She has her own VGA and HDMI adapters, for flexibility depending on your system set-up. Her slides tend to be large files, so she prefers using her own equipment. If your team has any questions or concerns, please contact Dr MacAulay's team.
- Please have AC power within six feet of the computer to ensure sustainable power to her laptop.
- Some presentations contain videos, requiring sound output or external video. In these cases, she will notify your team ahead of time.
- Dr. MacAulay prefers to use a wireless lavalier microphone for all events. Please test sound on all areas of the stage for volume and for feedback—if they cannot be resolved, please advise her of “danger spots.”
- To ensure the quality of the presentation, Dr. MacAulay requests a single screen off to one side or well above the stage.
- It's critical to have a clear front-stage area. Dr. MacAulay prefers to stand on an unobstructed stage and will walk around during her presentation to keep the audience engaged.
- Dr. MacAulay would appreciate an opportunity with your team to perform a technical check, preferably 20-30 minutes before she goes on stage.

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## Scheduling & Logistics

- Please consider scheduling a break right after Dr. MacAulay's presentation. She tends to have follow-up interest and personal questions from the crowd.
- Dr. MacAulay prefers to arrive the night before any event. Please arrange or recommend a hotel that's either at the venue or closer to the airport than the venue itself.
- Dr. MacAulay would enjoy meeting with your executives prior to her presentation. Dinner the night before is nice if travel permits. This interaction is helpful for personalizing the presentation for your group.

## Slides and Handouts

- Dr MacAulay will not use a standard template for her slide deck. Her slides are unique and enhance her presentation, with critical take-aways in her speech itself.
- Dr MacAulay's full slide deck is not available for download or to publish as notes or a handout.
- Dr MacAulay owns and retains all rights to her materials and content. Always. They cannot be reproduced or distributed.

## Recordings and Photos

- Feel free to take photos before and during Dr MacAulay's talk but please, no flash photography during the presentation.
- Unless we specifically agree you don't have permission to record (audio or video), resell, or distribute Dr MacAulay's talk.
- You agree that Dr MacAulay has the right to photograph the session, as well, and use photos online or in print.